Accessing Proposal, Award, and Expenditure Reports by Academic Home in Tableau

URL: https://tableau.umsystem.edu/#/workbooks/1596?:origin=card_share_link

To sign on, enter the domain name in front of your user ID (see screenshot for example), then enter your university password.

If you’re off campus, you must be on VPN to access the reports.

If you are presented with a list of server options, select “UMSYS”.

Click on the report you want to view. Proposals, Awards, and Expenditures are each in a separate tab.

Filters to the right of the view within each report allow you to control your view.

Dates are based on the following:

- Proposals – the due date of the proposal as entered in the PeopleSoft Grants Module
- Awards – the date the budget is finalized in the PeopleSoft Grants Module (typically corresponds with the date the Grant Award Summary is issued by OSPA)
- Expenditures – the date the expenditure is recorded in the university’s General Ledger