

Proposal Submission Deadlines

Policy

Business Policy Manual: [BPM 210](#), Sponsored Programs

Forms

None

Overview

The University of Missouri-Columbia (MU) implemented submission guidelines for sponsored project proposals to government agencies, foundations, and corporations in 2011. Under this policy, a complete and final proposal, accompanied by the necessary internal approvals, must be received by the Office of Sponsored Programs Administration (OSPA) at least five (5) business days prior to the sponsor's due date and time. These requirements are intended to provide OSPA adequate time to review proposals so that any problem areas can be identified and corrected before submission.

The proposal submission deadlines are instrumental to the success of the University's research enterprise for the following reasons:

Ensure successful on-time submission of accurate and responsive proposals. Adherence to these deadlines ensures that all proposals receive complete review. Such review includes consideration of project narratives for consistency with budgets, staffing, and scopes of work.

Maintain fairness among faculty. Adherence to the submission guidelines ensures that all faculty benefit from full pre-award support and all proposals receive proper review in the order received by OSPA.

Safeguard compliance. In this era of increased focus on regulatory compliance, it is essential that the University take adequate measures to address federal-wide and sponsor-specific submission requirements.

Need Help?

Contact OSPA at muresearchospa@missouri.edu or (573)-882-7560.

Related Topics

[Electronic Proposal Signature Routing Sheet \(ePSRS\)](#)

Creation Date

02/27/2015

Last Revision Date

02/27/2015