

## Applicant Organization

Mailing Address	The Curators of the University of Missouri Office of Sponsored Programs Administration 115 Business Loop 70W Mizzou North, Room 501 Columbia, MO 65211-0001 <i>For overnight courier: use zip code 65203</i>
Telephone	(573) 882-7560
Fax	(573) 884-4078
E-mail	<a href="mailto:grantsdc@missouri.edu">grantsdc@missouri.edu</a>
URL	<a href="http://research.missouri.edu">research.missouri.edu</a>

## Business Officers

Awards to be sent to	Craig David, Director, OSPA
Primary official signing documents	Karen M. Geren, Pre-Award Manager, OSPA
Alternate officials signing documents	Michelle L. Smith, Senior Grants & Contract Administrator, OSPA Brenda Leuenberger, Senior Compliance Manager, OSPA Jamie L. Szabo, Associate Director, OSPA Jeremy Cox, Senior Accountant, OSPA Amy Rosson, Senior Accountant, OSPA
Checks payable to Checks mailed to	The Curators of the University of Missouri University of Missouri AR PO Box 807012 Kansas City, MO 64180-7012
Financial Officer	Jamie L. Szabo, Associate Director, OSPA

## Organization Type, Tax Exempt Status, Legislative Districts, and Other Identifiers

Organization Type	Institution of Higher Education and a Public Corporation under the laws of the State of Missouri (Sec. 172.020 R.S.Mo)		
Tax Exempt Status	Exempt by virtue of being an organization as described in Section 115 of the Internal Revenue Code of 1954. The University of Missouri is an instrumentality of the State of Missouri.		
Congressional District	MO-004		
County	Boone		
State Legislative District	House: 45	Senate: 19	
Employer/Federal/Tax ID Number	DHHS (All): 1436003859B4 All others: 436003859		
System for Award Management (SAM; formerly CCR)	COLUM	153890272	Expires 01/19/2018
	SYSTEM	006326904	Expires 01/19/2018
Corporate & Gov't Entity (CAGE) Code	Columbia Campus	9C156	
	UM System	9B964	
Data Universal Number System (DUNS)	Columbia Campus	153890272	
	UM System and US Education	006326904	
Missouri Tax ID Number	11166045		
NSF Institutional/Organizational Code	0025163000		
Missouri State Vendor Number	436003859P2		
Nuclear Regulatory Commission Number	24-00513-32 (Radio Isotopes)		
SIC Code/NAICS Code	8221/611310		
OPE (Office of Postsecondary Education) Formerly FICE Code	002516		
DHHS Payment Management System (PMS) PIN# for all USDA NIFA	1100451		

**Facilities and Administration Rates (applied to MTDC\*)**

Cognizant Agency  
 DHHS Rate Agreement Date  
 DHHS Point of Contact

Department of Health and Human Services (DHHS)  
 04/11/2017; effective 07/01/2016 to 06/30/2020  
 Arif Karim (214) 767-3261

One of the following negotiated or calculated rates must be used for all projects unless either:

1. The sponsor (excluding commercial/industry or foreign government) has a published policy statement applying to all awards that specifically limits F&A costs, or
  2. An [F&A Waiver](#) has been approved by the Senior Vice Chancellor for Research, Graduate Studies and Economic Development.
- For policy, refer to the UM Business Policy Manual ([BPM](#)), MU OSPA Sponsored Programs Procedure Guide ([SPPG](#)), and the [F&A/Fringe Benefit Rate Agreement](#).

Federally Negotiated Rates			
<i>Excludes research or services/activities funded by Missouri state agencies with Missouri state funds.</i>			
Facilities & Administrative Costs	FY17 – FY20‡		
	Research	Instruction	Other Sponsored Activity
<b>On Campus†</b>	55.0%	45.0%	33.0%
<b>Off Campus†</b>	26.0%	26.0%	26.0%

Industry-Sponsored Projects Rates			
<i>Applicable to industry funds when the university retains IP rights.</i>			
Facilities & Administrative Costs	FY17 – FY20‡		
	Research	Instruction	Other Sponsored Activity
<b>On Campus†</b>	55.0%	45.0%	33.0%
<b>Off Campus†</b>	26.0%	26.0%	26.0%

Industry-Sponsored Projects Rates			
<i>Applicable to industry funds when the university waives IP rights.§ Rates are calculated at federally-negotiated rates plus 5%.</i>			
Facilities & Administrative Costs	FY17 – FY20‡		
	Research	Instruction	Other Sponsored Activity
<b>On Campus†</b>	60.0%	50.0%	38.0%
<b>Off Campus†</b>	31.0%	31.0%	31.0%

Clinical Trials Rates			
<i>Rates for Industry Funds are calculated at the non-federal clinical trials rate plus 5% when IP is waived.</i>			
Facilities & Administrative Costs	FY17-FY20		
	Federal Funds	Industry Funds <i>the University waives IP rights§</i>	Industry Funds <i>the University retains IP rights and other Non-Federal</i>
<b>Research</b>	55.0%	31.0%	26.0%
<b>Other Sponsored Activity</b>	33.0%	31.0%	26.0%

\***Modified total direct costs (MTDC) are total direct costs (TDC) minus:**

- All capital expenditures (buildings, significant renovations, etc.)
- Individual items of equipment with a single unit value of \$5,000 or greater and an estimated useful life of more than one year
- The portion of each individual sub-award (subcontract) in excess of \$25,000
- All hospitalization and other fees (patient care costs) associated with patient care, whether the services are obtained from an owned, related, or third-party hospital or other medical facility
- All rental/maintenance of off-site activities (space)
- All student support costs (e.g., student aid, stipends, dependency allowances, scholarships, fellowships)
- Animal care costs paid as a per diem based on Office of Animal Resources (OAR) rate
- Participant support costs

[Note: When an F&A rate lower than negotiated rate is used, the rate will be applied to TDC rather than MTDC]

†**On Campus vs. Off Campus rates:** MU maintains a policy of on- and off-campus classification for the purpose of applying the appropriate F&A rate. Refer to [F&A Cost Recovery](#) in the [Sponsored Programs Procedure Guide](#) for definitions and guidance concerning projects conducted partially off campus.

*Continued on next page.*

‡**Life of the sponsored agreement:** Rates for F&A costs in effect at the time of the initial award apply throughout the life of the sponsored agreement. "Life" means each competitive segment of a project. A competitive segment is a period of years approved by the funding agency at the time of the award. If the federally-negotiated rate agreement does not extend through the life of the sponsored agreement at the time of the initial award, then the negotiated rate for the last year of the sponsored agreement must be extended through the end of the life of the sponsored agreement. Award levels for sponsored agreements may not be adjusted in future years as a result of changes in negotiated rates ([Uniform Guidance Appendix III, C.7.a.](#)).

§**Waived intellectual property rights for industry-sponsored activities:** Requires Principal Investigator, MU campus, and UM System level approvals (see [Intellectual Property](#), [F&A Cost Recovery](#), and [BPM-203](#)).

### Office of Naval Research (ONR) Administrative Contracting Office

Office of Naval Research, Chicago Branch  
230 South Dearborn, Room 380  
Chicago, IL 60604-1595

Main Office: (312) 886-5423  
[Chicago@onr.navy.mil](mailto:Chicago@onr.navy.mil)  
UIC: N62880

### Human Subjects Research and Animal Use Assurances (projects must have current approvals)

Animal Welfare Assurance Number	D16-00249 (A3394-01)
ACUC USDA Registration	43R0048
AAALAC Accreditation Date	06/29/2012 for all accredited areas of Columbia campus
Human Subject Assurance	Federal Wide Assurance (FWA) number 00002876 Expiration Date 08/17/2017
IRB Registrations	Expiration Date 10/15/2017
Misconduct in Science Assurance	0578002 dated 01/06/2015

### Travel and Meal Reimbursement Rates

#### Employee Travel by Automobile

Reimbursed at 50.5 cents per mile, effective 01/01/2017

Reference: Mileage Reimbursement Rates: [http://www.umsystem.edu/oei/sharedservices/apss/helpful\\_links](http://www.umsystem.edu/oei/sharedservices/apss/helpful_links)

#### Meal Allowances

**In-State.** For overnight travel within the State of Missouri, meals will be reimbursed on a per diem basis of \$46.00 per day.

Reference: UM System Per Diem Information, [http://www.umsystem.edu/oei/sharedservices/apss/travel\\_and\\_expense/per\\_diem\\_information](http://www.umsystem.edu/oei/sharedservices/apss/travel_and_expense/per_diem_information)

**Domestic Trips outside the State of Missouri.** For overnight travel within the United States (other than Missouri) and the District of Columbia, meals will be reimbursed on a per diem basis according to Missouri to Contiguous United States (CONUS) rates for Local Meals published by the Governmental Services Administration for the travel destination. Specific rates by location can be found at <http://www.defensetravel.dod.mil/site/perdiemCalc.cfm>.

**Foreign.** For travel outside the fifty United States and the District of Columbia, reimbursement is allowed at a per diem rate prescribed by the U.S. Department of Defense "Per Diem, Travel and Transportation Allowance Committee." Specific rates by location can be found at: <http://www.defensetravel.dod.mil/site/perdiemCalc.cfm>.

Reference: BPM-505, [http://www.umsystem.edu/ums/rules/bpm/bpm500/manual\\_505](http://www.umsystem.edu/ums/rules/bpm/bpm500/manual_505)

Fringe Benefits Rates						
	FY17	FY18	FY19*	FY20*	FY21*	FY22*
<b>Personnel employed ≥ 75% FTE</b>						
MU, UOExt, UM System	35.37%	35.37%	36.43%	37.52%	38.65%	39.81%
<b>Federal Funding</b>	<b>32.59%</b>	<b>35.05%</b>	<b>36.10%</b>	<b>37.18%</b>	<b>38.30%</b>	<b>39.45%</b>
MU School of Medicine	31.71%	31.71%	32.66%	33.64%	34.65%	35.69%
<b>Federal Funding</b>	<b>29.13%</b>	<b>29.65%</b>	<b>30.54%</b>	<b>31.46%</b>	<b>32.40%</b>	<b>33.37%</b>
Hospital	37.65%	37.65%	38.78%	39.94%	41.14%	42.37%
<b>Federal Funding</b>	<b>32.59%</b>	<b>35.05%</b>	<b>36.10%</b>	<b>37.18%</b>	<b>38.30%</b>	<b>39.45%</b>
<b>Personnel employed &lt; 75% FTE</b>	7.65%	7.65%	7.65%	7.65%	7.65%	7.65%
<b>UMC Graduate students</b>	Tuition and medical insurance (see rates below)					
<b>UMC Undergraduate students</b>	Exempt					

\*Projections use 3% inflation rate for budgeting purposes.

Reference: FY2017 UMC F&A/Fringe Benefit Rate Agreement dated 04/11/2017, <http://www.umsystem.edu/ums/fa/controller/sponsoredprograms-farate>

#### Salary Cap

By federal law, for any Department of Health and Human Services (DHHS) awards, including but not limited to National Institutes of Health (NIH) awards, the University cannot charge salary above designated limitations ("salary cap"), including in subawards. Additional information and salary cap amounts can be found in the [Sponsored Programs Procedure Guide](#) under [DHHS Salary Cap](#).

*Continued on next page.*

<b>Graduate Student Support Program (GSSP) Rates</b>				
<b>Tuition<sup>1,6,7</sup></b>	<b>Per Credit Hour</b>	<b>Academic Year<sup>3</sup></b>	<b>Summer Session<sup>4</sup></b>	<b>Annual Total<sup>5</sup></b>
2017 - 2018 <sup>2</sup>	\$360.00	\$6,480.00	\$1,440.00	\$7,920.00

<sup>1</sup> Not including fees for student activity, information technology, student health and recreation facility | <sup>2</sup> Beginning SS2017 | <sup>3</sup> Based on 18 credit hours per academic year per student (9 in fall semester and 9 in spring semester) | <sup>4</sup> Based on 4 credit hours per student for summer session only | <sup>5</sup> Based on 22 credit hours per year per student (9 in fall semester, 9 in spring semester, and 4 in summer session) | <sup>6</sup> Only the resident tuition is charged back to grants; the non-resident tuition is covered by the Graduate School (Tuition charged back to **Training** grants may be treated differently, please check with OSPA as needed when preparing your budget). | <sup>7</sup> For Law, Med, and Vet Med students the tuition may be different from those listed here.

**2017–2018 academic year**

<b>Course Fees (if applicable)</b>	<b>per semester</b>	<b>per credit hour</b>
Exam only	\$360.00	--
Journalism	--	\$79.10
Human Environmental Sciences	--	\$56.80
Accountancy	\$543.70	--
Health Management and Informatics	--	\$32.00
Nursing (clinical)	--	\$203.10
Health Professions	--	\$98.10
Engineering	--	\$90.00
Engineering Excellence	--	\$34.30 Resident, \$80.20 Non-resident
Applied Music Fee	\$250.60	--
School of MedSci courses, level 2000+	--	\$40.00
CAFNR	--	\$52.10
Business School	--	\$108.40
Education		\$43.00
International student service fee	\$80.00, \$40 for summer	--
Arts and Science, level 2000+	--	\$40.00
Truman School	--	\$42.40

**Institutional Minimum Graduate Research and Teaching Assistant Stipends**

<b>FTE</b>	<b>Duration (Months)</b>	<b>Master's and Specialist Level</b>		<b>Doctoral Level</b>	
		<b>AY 2016-2017</b>	<b>AY 2017-2018</b>	<b>AY 2016-2017</b>	<b>AY 2017-2018</b>
0.25	9	\$6,885.63	\$8,194.00	\$7,573.75	\$9,013.00
0.25	12	\$9,181.25	\$10,926.00	\$10,098.75	\$12,018.00
0.50	9	\$13,771.25	\$16,389.00	\$15,147.50	\$18,026.00
0.50	12	\$18,361.25	\$21,852.00	\$20,197.50	\$24,036.00
0.25	summer	\$2,295.00	\$2,732.00	\$2,525.00	\$3,005.00
0.50	summer	\$4,590.00	\$5,463.00	\$5,048.75	\$6,009.00
≥ 0.25	hourly (must be employed at least 25% FTE)	\$18.00	\$21.00	\$19.80	\$23.10
0.25	monthly, 9 months	\$765.00	\$910.50	\$841.53	\$1,001.50
0.50	monthly, 9 months	\$1,530.14	\$1,821.00	\$1,683.06	\$2,003.00
0.25	monthly, fall semester, paid over 4 months	\$860.63	\$1,024.00	\$946.72	\$1,127.00
0.50	monthly, fall semester, paid over 4 months	\$1,721.41	\$2,048.50	\$1,893.44	\$2,253.00
0.25	monthly, spring semester, paid over 5 months	\$688.50	\$819.00	\$757.38	\$901.00
0.50	monthly, spring semester, paid over 5 months	\$1,377.13	\$1,639.00	\$1,514.75	\$1,803.00

Annual adjustment for subsequent years: 3%

<b>Graduate Student Medical Insurance Subsidy for 2017-2018</b>		
25% FTE (12 months)	\$1,471.50 domestic (voluntary)	\$1,471.50 international (mandated)
50% FTE (12 months)	\$2,943.00 domestic (voluntary)	\$1,628.00 international (mandated)

**Post Doc FICA Exemption**

All post-doctoral students receiving a National Research Service Award (NRSA) fellowship are exempt from FICA. Upon notice of award, Departments should contact OSPA by emailing [muresearchospa@missouri.edu](mailto:muresearchospa@missouri.edu) to request verification. OSPA will review and respond; if approved, the email approval should be forwarded to Human Resources in order for the individual to be set up for exception designation.

**University of Missouri Single Audit Reports**

The Single Audit Reports include: Independent auditor's reports, schedule of expenditures of Federal awards, notes to the schedule of expenditures of Federal awards, and a schedule of findings and questioned costs. Available here: <http://www.umsystem.edu/ums/fa/controller/financial-reports>