

Grant Fact Sheet
Office of Research and
Office of Sponsored Programs Administration
University Of Missouri - Columbia

Administrative Face Page/Endorsement Page	
In lieu of an agency application form, the following information should be provided on a cover page for institutional endorsement:	<ul style="list-style-type: none"> • Investigator(s) Information • Project Title, Funding Period and Amount Requested • Performance Site(s) and Institutional Information • Block for Institutional Signature
Applicant Organization	
Mailing Address	The Curators of the University of Missouri Office of Sponsored Programs Administration (OSPA) University of Missouri 310 Jesse Hall Columbia, MO 65211-1230
Telephone	(573) 882-7560
Fax	(573) 884-4078
E-mail	grantsdc@missouri.edu
URL	http://www.research.missouri.edu
Business Officers	
Awards to be sent to	Jennifer E. Duncan, Interim Director, OSPA
Primary officials signing documents	Leeann Davenport, Submissions Specialist, OSPA Craig David, Lead Accountant, OSPA Jennifer Duncan, Interim Director, OSPA John Gyaben, Lead Accountant, OSPA Zack Odem, Lead Accountant, OSPA
Checks Payable to	The Curators of the University of Missouri
Checks mailed to	University of Missouri AR PO Box 807012 Kansas City, MO 64180-7012
Financial Officer	John Gyaben, Lead Accountant, OSPA
Organization Type, Tax Exempt Status, Legislative Districts, & Agreement Numbers	
Organization Type	Institution of Higher Education and a Public Corporation under the laws of the State of Missouri (Sec. 172.020 R.S.Mo.)
Tax Exempt Status	Exempt by virtue of being an organization as described in Section 115 of the Internal Revenue Code of 1954; the University of Missouri is an instrumentality of the State of Missouri
Congressional District	9th
County	Boone
State Legislative District	House: 25 Senate: 19
Employer/Federal/Tax ID Number	NIH: 1 43-6003859 B4 All others: 43-6003859
Corporate & Gov't Entity (CAGE) Code (Federal Agreements)	Columbia Campus – 9C156 UM System - 9B964
Data Universal Number System (DUNS)	Columbia Campus - 153890272 UM System and US Education - 006326904
NSF Institutional/Organization Code	0025163000
Missouri State Vendor Number	436003859D7
Nuclear Regulatory Commission Number	24-00513-32 (Radio Isotopes)
SIC Code	8221
FICE number	002516

Lab Animal/IRB Approval (Must have current approval)

Animal Assurance Number	A3394-01
AAALAC Accreditation Date	07/11/2006 for all accredited areas of Columbia campus
Human Subject Assurance	Federalwide Assurance (FWA) number 00002876 Expiration Date 10/03/10
IRB registrations	Expiration Date 09/2012
Misconduct in Science Assurance	0578002 dated 02/16/05

Facilities and Administration Rates (applied to modified total direct costs*)

Cognizant Agency - DHHS	
DHHS F&A Rate Agreement Date	Dated 06/12/09 effective 7/1/09 to 6/30/12
Point of Contact:	Henry Williams (214) 767-3600

For all projects *except* those funded by Missouri state agencies with Missouri state funds**

	<i>On Campus</i>	<i>Off Campus</i>
Research	51.5%	26%
Instruction	48%	26%
Other Sponsored Activity	30%	26%

For all projects funded by Missouri state agencies with Missouri state funds

	<i>On Campus</i>	<i>Off Campus</i>
Instruction	38.0%	20.6%
Research	40.8%	20.6%
Other Sponsored Activity	23.8%	20.6%

One of these negotiated rates must be used for all projects unless either:

- 1) the agency has a policy statement applying to all awards and specifically limits F&A costs; or,
- 2) a Request for University Contribution Form from the Principal Investigator has been approved by the Vice Chancellor for Research. The form may be found at:
(<http://www.research.missouri.edu/assets/forms/FAcontribution.pdf>)

Projects on which the sponsor retains ownership of Intellectual Property will incur an F&A rate of at least 200% of Total Direct Costs and must be approved by the UM President.

***Modified Total Direct Costs (MTDC) are total direct costs minus**

- all capital expenditures (buildings, significant renovations, etc.)
- individual items of equipment with a single unit value of \$5,000 or greater, and an estimated useful life of more than one year
- that portion of each individual sub-award (subcontract) in excess of \$25,000
- all hospitalization and other fees (patient care costs) associated with patient care, whether the services are obtained from an owned, related, or third-party hospital or other medical facility
- all rental/maintenance of off-site activities (space)
- all student support costs (e.g., student aid, stipends, dependency allowances, scholarships, fellowships)
- animal care costs paid as a per diem based on OAR rates

****On Campus vs. Off Campus rates**

Activities conducted in facilities not owned by the University of Missouri are considered off-campus. Projects with both on-campus and off-campus activities must have budgets allocated between those activities.

Travel and Meal Reimbursement Rates

Reimbursement for travel by automobile	\$.47 effective 01/01/2010	
Maximum Meal Reimbursement	Breakfast	\$10.00
	Lunch	\$10.50
	Dinner	\$21.50
	Total	\$42.00

Check <http://www.umsystem.edu/ums/departments/fa/management/business/manual/0505.shtml> for updates

Fringe Benefit Rates

Personnel employed \geq 75% FTE—Projected rates for budget purposes use 3% inflation rate.

	FY09	FY10	FY11	FY12	FY13
MU, UOExt, UM System	28.87%	28.87%	29.74%	30.63%	31.55%
Federal Funding	31.65%	29.05%			
MU School of Medicine	26.42%	26.42%	27.21%	28.03%	28.87%
Federal Funding	28.85%	26.25%			
Hospital	31.29%	31.29%	32.23%	33.20%	34.19%
Federal Funding	31.65%	29.05%			
Personnel employed < 75% FTE	7.65%				
UMC Graduate students	Tuition and medical insurance (see rates below)				
UMC Undergraduate students	Exempt				

Graduate Student Support Program (GSSP) Rates

Graduate Resident Educational Fees¹

	Per credit hour	Academic Year ³	Summer Session ⁴	Total Annual ⁵
2009 ² -2010	\$298.70	\$5,376.60	\$1,194.80	\$6,571.40
2010-2011 ⁶	\$307.66	\$5,537.90	\$1,230.64	\$6,768.54

¹ not including fees for student activity, information technology, student health and recreation facility

² beginning SS2009

³ based on 18 credit hours per academic year per student (9 in FS and 9 in WS)

⁴ based on 4 credit hours per student for summer session only

⁵ based on 22 credit hours per year per student (9 in FS, 9 in WS, and 4 in SS)

⁶ estimated, based on a fee rate increase of 3% per year

Only the resident educational fees and the insurance subsidy are charged back to grants; the non-resident educational fees are covered by the Graduate School.

Incidental Fees (if applicable) (psem=per semester; pch=per credit hour)

Exam only: \$298.70 psem	Engineering: \$54.50 pch	CAFNR: \$40.30 pch
Journalism: \$40.30 pch	Health Prof: \$53.30 pch	Business: \$34.60 pch
Nursing clinicals: \$162.00 pch	Applied music fee: \$201.50 psem	Educ (undergrad): \$34.60
HES: \$37.50 pch	*Science Lab**: \$10.80 pch	

****Per credit hour charge for science courses with lab component in Biology, Chemistry and Physics in the College of Arts and Science and Molecular Microbiology and Immunology, Medical Pharmacology and Physiology, and Pathology and Anatomical Sciences, departments in the School of Medicine.**

Institutional Minimum Graduate Research and Teaching Assistant Salaries

25% FTE	9 months	\$4,903.00
	12 months	\$6,537.00
50% FTE	9 months	\$9,805.00
	12 months	\$13,073.00

Hourly rate \$12.57/hour

(must be employed at least 25% FTE)

Annual adjustment for subsequent years 3%

Graduate Student Medical Insurance*

25% FTE (12 months)	\$1036.50
50% FTE (12 months)	\$2073.00

Post Doc – FICA Exemption

All Post Doctoral students who receive a National Research Service Award (NRSA) fellowship are exempt from FICA. Each department must notify OSPA and request approval prior to contacting the Human Resource Department (HR) for the Post Docs to be set up for this exemption.

HR has requested OSPA to verify that there is an existing NRSA fellowship award before the Post Docs are set up to be exempt from FICA. The Tiger Team Lead Accountant (John Gyaben) will now provide that verification and approval.

*It would be wise to incorporate annual increases into grant proposal budgets.