

PRIME Fund Overview

July 2017

The *Program for Research Infrastructure and Matching Expenses* (PRIME) provides matching support for research projects at Mizzou, including research on instructional innovation.

PRIME Project Eligibility Guidance

- Focus is on matching for larger federal grants that align with campus strategic priorities.
- Intended for use by multi-investigator teams for projects with broad interdisciplinary impact.
- Sponsor guidelines must require (or encourage) University matching (cost sharing), and sponsor guidelines must be included with the PRIME proposal.
- PRIME requests must be for match on proposals for new external funding. PRIME will not be awarded for matching on University internal grants (e.g., Research Board).

PRIME Proposal Requirements

- PRIME proposals must be submitted at least two weeks prior to the external proposal deadline set by the Office of Sponsored Program Administration (OSPA).
- PRIME requests must be matched by cash (e.g., RIF, salary savings) from the division/department/center/investigator(s). PRIME requests must be equal to or less than the amount requested from the division/department/center/investigators.
- PRIME cannot exceed 25% of external grant amount (direct and indirect) except where specified by the funding agency.
- External grants being matched should generate a greater amount of F&A than is being requested from PRIME. The more that F&A will offset the PRIME request, the greater the chances of approval because of the greater fiscal sustainability of the model. Large instrumentation grants are an exception since they carry no F&A.
- All project line-item budgets are to be submitted with the PRIME proposal. This includes external grant budget, PRIME and PRIME match budget, and other cost sharing budget (if applicable).
- PRIME and PRIME match cannot be used for the following:
 - Tenure, Tenure-Track faculty salaries
 - Travel except under exceptional circumstances (with Office of Research approval).
 - GRA stipends except under exceptional circumstances. If GRA stipends are approved, the academic unit is responsible for the tuition and fee costs unless approved by the Office of Research, Graduate Studies and Economic Development.
- Division/department PRIME match cannot be in the form of faculty time, fee waivers, graduate student medical insurance, other grants, or external in-kind contributions.
 - The PRIME proposal must be submitted to eFunding at <https://research.missouri.edu/efunding/>. Instructions for how to submit a PRIME proposal can be found at <https://research.missouri.edu/internal/prime.php>.

PRIME Award Administration

- If external grant project is awarded for less than what was proposed, PRIME and PRIME match amounts will likely be reduced accordingly depending on circumstances.
- When external grant project is awarded, email Grant Award Summary (GAS) and MoCode and Chartfield String for PRIME/non-PRIME match account to internalfunding@missouri.edu.
- PRIME and PRIME match must be used for costs identified in the PRIME proposal and incurred within the period of performance of the external grant project (unless external grant guidelines require match to be spent beyond the external project end date). PRIME and PRIME match expenditures are to be recorded on the above MoCode.
- A progress report called a Faculty Outcome Report for PRIME is to be submitted in the eFunding system (<https://research.missouri.edu/efunding/>) at the end of each project year, and a final report is to be submitted when the project is completed. Instructions for how to submit new Faculty Outcome Report for PRIME or update a previously submitted report can be found at <https://research.missouri.edu/internal/prime.php>.
- Additionally, Income Statement(s) for the PRIME/non-PRIME match account are to be uploaded in the eFunding system at the same time progress/final reports are submitted. Additional PRIME funds will then be transferred following review and acceptance of each progress/final report and Income Statement.
- PRIME funds will not be transferred if the external grant project is in pre-award status.