

Project Information

Principal Investigator	MU Project No.	OSPA Proposal No.	OSPA Tracking No.
Department	Sponsor		
Project Title:			

Request for University Contribution

Funds provided by outside sponsors of research, instruction, public service, or other services must include an appropriate amount to offset F&A costs incurred by the University. If the sponsor does not have a published policy limiting F&A, then such a limitation must be approved by way of this internal form. For full policy, refer to the UM Business Policy Manual (BPM)-203, Facilities and Administration Cost Recover (Grants & Contracts): http://www.umsystem.edu/ums/rules/bpm/bpm200/manual_203.

For the current applicable F&A rates, refer to the Grant Fact Sheet: <http://research.missouri.edu/ogwp/files/grantfactsheet.pdf>

For consideration by the Office of Research, provide the following:

1. **Full Rate:** _____
2. **Requested Rate:** _____
3. **Requested total University investment (waived F&A):** _____
4. **Attachments:**
 - **Budget**
 - **Scope of Work**
 - **Justification.** Address: (1) the grounds on which the waiver might be justified to other faculty whose projects recover full F&A; (2) the likelihood that an award would be seriously jeopardized without a waiver and the potential effect of the loss on the faculty member's overall research program; (3) the benefit of the waiver to new or junior faculty or in support of research efforts in new directions not otherwise sufficiently developed to attract other support; and/or (4) the effect of this waiver to increase direct costs available for student support.

Approvals

Principal Investigator (Signature)	Print Name	Date
Department Chair/Director (Signature)	Print Name	Date
Dean (Signature)	Print Name	Date

Email approvals are acceptable in lieu of signatures.

Decision and RIF Distribution

Not Approved Comments: _____

Approved:

(1) Reduced F&A; distribute RIF; GCI eligible (if applicable)	<input type="checkbox"/>
(2) Reduced F&A; no RIF to be returned; GCI ineligible	<input type="checkbox"/>
(3) Budget all funds under Direct Costs; GCI ineligible	<input type="checkbox"/>

Office of Research	Date
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