PeopleSoft Grants

UMC and UMSL are going live December 16, 2002. The Kansas City campus went live on November 18 and has faced no major obstacles to date. PS will be partially shut down on Friday, December 13, 2002 to accommodate for the upload of data and no new accounts can be set up on that date. Due to delays in training, UMR will go live in January. All active awards will be brought over into the new system. As proposals submitted since July 1, 2002 and new proposals are entered, they will then display on queries. Entering all the proposals since July 1, 2002 will take some time to complete, but should be finished sometime in the Spring. GIS will be available to view these data in the transition.

Training

All personnel must complete the (Grants Basics) training for the PeopleSoft Grants module in order to have access to PeopleSoft Grants. Faculty members are welcome to attend the classroom training sessions, but a web-based training is being developed and should be available the first week of December. This web-based training will be sufficient to enable faculty the access they need. Staff will have access to the web based training but must attend the live training sessions in order to receive access to the PS Grants Module.

Rapid Response Team

OSPA is hiring and training a team of graduate students to assist faculty and staff in the transition to the PeopleSoft Grants module. If problems occur with navigating the PS Grants panels, please make a call to the OSPA office at 573-882-7560. If the problem cannot be resolved within a few minutes over the phone, one of these graduate students will come to your office to assist in solving the problem. When not out on calls, this team will also be entering proposals submitted in this fiscal year to date so that the information can be available for viewing and queries. This approach is the reason for the ambiguity of when the FY 2003 history will be loaded into PS Grants since this latter duty will be a fill-in task for these people.

Inside this Issue:

<table>
<thead>
<tr>
<th>PS Grants</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Training</td>
<td>1</td>
</tr>
<tr>
<td>Rapid Response Team</td>
<td>1</td>
</tr>
<tr>
<td>GIS</td>
<td>2</td>
</tr>
<tr>
<td>Queries</td>
<td>2</td>
</tr>
<tr>
<td>Maintaining Professionals</td>
<td>2</td>
</tr>
<tr>
<td>Cost Sharing</td>
<td>2</td>
</tr>
<tr>
<td>Resources</td>
<td>2</td>
</tr>
<tr>
<td>FAQs</td>
<td>2</td>
</tr>
</tbody>
</table>

You can still register for the following classes:

**Grants Basics (4 hour course)**
- Dec 4 (8 am-12 pm)
- Dec 6 (8 am-12pm/1-5 pm)
- Dec 9 (8 am-12 pm)
- Dec 10 (8 am-12 pm)
- Dec 11 (1 pm -5 pm)

**Grants Reporting (2 hour course)**
- Dec 4 (3-5 pm)
- Dec 5 (8-10 am, 10:30-12:30 pm)
- Dec 6 (12:30-2:30 pm, 3-5 pm)
- Dec 9 (1:30-3:30 pm)
- Dec 10 (1:30-3:30 pm)
- Dec 12 (1:30-3:30 pm)

To register, please go to [https://iats.missouri.edu/iats/servlet/ASPRegTraining](https://iats.missouri.edu/iats/servlet/ASPRegTraining)
Maintaining Professionals

While the Maintaining Professionals feature will be available in PS Grants on the go live date, OSPA does not recommend its use at this time.

An interface with the Faculty Accomplishment System is presently being written and this should be available for transferring professional data to PeopleSoft Grants by January 1.

FAQs

Frequently asked questions (and answers) soon will be posted on the web. FAQs will be supplemented as common questions come up.

This is a good source of information, and consulting this listing before you try to track someone down to answer a question can save you a lot of time.

Please watch the Grants and Contracts Support Group list serve for the web address notification.

Available Queries

OSPA is currently working on developing a set of standard queries from PeopleSoft that will fit most needs. If you have a suggestion, please contact Sam Peterson of OSPA at petersons@missouri.edu or 573 882-0290.

Resources

Existing and non-existing resources can be specified in PeopleSoft. Existing resources, whether animals, equipment, or other can be specified so that the Dean and department chair can know what is being committed. Non-existing resources provide an indication of the resources that will be needed but are not yet on campus.

Non-existing resources will either have to be requested within the project budget or obtained through other means. Both existing and non-existing resources will print out with the signature page for review and approval by the department chairs and deans.

Cost Sharing

PS Grants makes it necessary for the departments to provide the ChartField string when entering cost share on a proposal. The current system notes cost sharing on the Grant Data Form and this must be reviewed prior to obtaining signatures. PS mandates that the source as well as the amount be identified at the time of proposal. Your fiscal officers will be able to provide you with the required ChartField information as needed. While this may be additional work in the short run, in the long run it will make tracking and accounting for the cost sharing much easier. It may also have the positive effect of reducing the amount of unnecessary cost sharing that we do.

GIS

When PeopleSoft Grants goes live, GIS will still be available if we need it. It will not be shut down until the Grants module is up and running smoothly. After the PS Grants module is working as planned, GIS will become a static database for accessing historical records.

OSPA Customer Service

OSPA will do everything in its power to assist you in getting your proposals out on time during this period of transition. Please give us a call at any time.